



NAVIANCE

Naviance Tutorial – FAMILY CONNECTION Parents

UPDATED 8/2014

LOG IN (Parents)

GO TO: <http://connection.naviance.com/convalrhs>

Enter your email and
password.

NEED AN ACCOUNT?

Email Sharon Tieger
at
stieger@conval.edu
and one will be
created for you.

Welcome to Family Connection

Nice to see you again! Please log in.

e-mail

password

☐ remember me

Log In

[forgot your password?](#)

[need additional help?](#)

are you new here?

[I need to register](#)



Conval Regional High School
184 Hancock Road
Peterborough NH 03458-2196
p: (603) 924-3869

HOMEPAGE (Parents)

Check here for important messages and notices.

Conval Regional High School Logged in as: Mom Furniture ([log out](#)) [Manage my account](#)

family connection

[home](#) [colleges](#) [careers](#) [about me](#) [my planner](#)

pages

- [school counseling](#)
- [facebook](#)

Senior Welcome

Welcome ConVal Class of 2015!

Welcome to your senior year! The school counselors are committed to working with you all individually on your career goals, and ensuring that you have the support necessary to reach those goals. Whether you are planning to attend a four-year college, community college, trade school, plan to join the military, or seek employment, we are here to help.

For those of you who will be researching and applying to four-year colleges, CVHS now has a near paperless system for processing and submitting student documents to colleges using the **Naviance** eDocs system. **Naviance** will communicate with Common App and will be the conduit for applying to colleges, including soliciting teacher and counselor recommendations and sending transcripts. The features in Family Connection provide students (and parents) with an efficient and seamless method to submit and monitor their college information in an effective and timely manner.

In August, the counselors will be offering training on how to use **Naviance** for the college application process. *It is very important that those students who are planning to apply to colleges using Common App attend one of these sessions, as you must use Naviance for this process.*

Student Sessions

Monday, August 11, 2014, 9 am - 10 am

Wednesday, August 20, 2014, 1 pm - 2 pm

Tuesday, September 9, 2014, TASC

Wednesday, September 10, 2014, TASC

Thursday, September 11, 2014, TASC

Please email or call Mrs. Tieger at stieger@conval.edu or 924-4120 to register for a session.

updates

- [Senior Profile Form is Open](#)

☒ You have **1 new message**

[document library](#)

COLLEGE TAB OVERVIEW (Parents)

You can view what colleges your student is thinking about and applying to.

All Admission Rep Visits to CVHS will be listed here. You can view only.

Use Match to look for scholarships.

You may look for National scholarships here.

All local scholarships will be added in the future.

The screenshot displays the 'COLLEGE TAB OVERVIEW (Parents)' interface. On the left, a vertical sidebar contains a search bar labeled 'search for colleges:' with a 'Go' button and a link to 'MORE SEARCH OPTIONS >>'. Below this is a 'resources' section with a link to '> test scores'. A blue box labeled 'College research' has an orange arrow pointing to the 'college research' section. The main content area is divided into three horizontal sections: 'my colleges', 'college research', and 'scholarships & money'. The 'my colleges' section has two columns: the left column contains links '> colleges I'm thinking about' and '> colleges I'm applying to'; the right column is titled 'Upcoming college visits' and lists three events with dates and links to details, plus a link to 'view all upcoming college visits'. An orange arrow points from the text box on the right to the 'Upcoming college visits' section. The 'college research' section also has two columns. The left column lists links: '> SuperMatch™ college search', '> college match', '> college compare', '> college lookup', and '> college search'. The right column lists links: '> college resources', '> college maps', and '> enrichment programs'. The 'scholarships & money' section has two columns. The left column lists links: '> scholarship match' and '> scholarship list'. The right column lists links: '> scholarship applications' and '> national scholarship search'. An orange arrow points from the text box on the right to the 'scholarships & money' section.

search for colleges: Go
MORE SEARCH OPTIONS >>

resources
> test scores

my colleges

> colleges I'm thinking about
> colleges I'm applying to

Upcoming college visits

- 09/16/14 NH Colleges Mini Fair [details >](#)
- 09/16/14 NHTI – Concord's Community College [details >](#)
- 09/24/14 Mount Holyoke College [details >](#)

[view all upcoming college visits](#)

college research

> SuperMatch™ college search
> college match
> college compare
> college lookup
> college search

> college resources
> college maps
> enrichment programs

scholarships & money

> scholarship match
> scholarship list

> scholarship applications
> national scholarship search

College
research

COLLEGE RESEARCH (Parents)

Use the many tabs to search for colleges.

You may select many variables in your search.

The screenshot displays the College Search website interface. At the top, there is a navigation bar with tabs for 'home', 'colleges', 'careers', 'about me', and 'my planner'. Below this, a banner for 'College Search (4,653 schools available)' is shown, featuring a 'SuperMatch™ search' button. The main content area is divided into two columns. The left column contains a 'MY SEARCH OPTIONS' section with buttons for 'Start Over', 'Save', and 'My Searches'. Below this is a 'FIND & PIN A SCHOOL BY NAME' section with a search input field. The right column features a large image of a smiling woman with headphones, overlaid with the text 'See how well you fit with OVER 3,500 SCHOOLS!'. Below the image are four sections: 'GET MATCHED' (with a percentage icon), 'PIN YOUR FAVORITE' (with a pushpin icon), 'COMPARE' (with a bar chart icon), and 'SAVE' (with a USB drive icon). At the bottom, there is an 'About this Search Tool' section with a small text block and a background image of a woman reading a book.

home colleges careers about me my planner

College Search (4,653 schools available) a SuperMatch™ search

MY SEARCH OPTIONS
Start Over Save My Searches

FIND & PIN A SCHOOL BY NAME
Enter name of school

FIND YOUR BEST FIT

- Location
- Majors
- My Scores
- Tuition and Fees
- Ethnicity
- School Type
- School Size
- On Campus Housing
- Campus Setting
- Public or Private
- Gender Mix
- Historically Black
- Getting In
- Graduation Rate
- Organizations
- Special Services
- Disability Services
- Sports
- Greek Life
- Religious Affiliation

See how well you fit with
OVER 3,500 SCHOOLS!

GET MATCHED
Use over 20 search criteria to find the schools that are the best match for you and find out why.

PIN YOUR FAVORITE
Keep an eye on the schools you're interested in by pinning them to the top of your list.

COMPARE
See how your pinned schools stack up to each other on the factors that matter to you most with SuperMatch's Compare View.

SAVE
With a few simple steps, you can save your progress and come back to your search later.

About this Search Tool
Welcome to a new way to search for colleges. Our search utilizes a "fuzzy" approach to ranking your preferences. That way, not only do you get a list of schools that match your needs perfectly,

GETTING IN
MAJORS
GREEK LIFE
MY SCORES
SPORTS
PARTY SCENE
GRADUATION

COLLEGES I'M THINKING ABOUT (Parents)

You can add colleges to your student's list.

Type in the name of the school you are looking for.

Click on Go.

search for colleges:

new hampshire

[MORE SEARCH OPTIONS >>](#)

colleges I'm thinking about

[| compare me](#)

my colleges

> [colleges I'm thinking about](#)

> [colleges I'm applying to](#)

college research

> [SuperMatch™ college search](#)

> [college match](#)

> [college compare](#)

> [college lookup](#)

> [college search](#)

> [college resources](#)

> [college maps](#)

> [enrichment programs](#)

resources

College	Delivery type	Added By	My Interest	Application Deadlines†				Actions		
				Early Decision	Early Action	Priority	Regular Decision	Manage Communication	Graph	www

†College information is provided by the colleges themselves. Costs, dates, policies, and programs are subject to change, so please confirm important fact with college admission personnel.

COLLEGES I'M THINKING ABOUT (Parents)

Request Information

Visit Website

Learn More about
the College by
clicking on these links

Deadlines

MORE SEARCH OPTIONS >> University of New Hampshire :: Durham, NH :: U.S.

REQUEST INFO

my colleges
> colleges I'm thinking about
> colleges I'm applying to

college research
> SuperMatch™ college search
> college match
> college compare
> college lookup
> college search
> college resources
> college maps
> enrichment programs

resources
> test scores

Why UNH?
UNH has a well-earned reputation for attracting talented students from all corners of United States and the world. They come to UNH because of our invigorating seacoast setting, our proximity... [Read More](#)

DOMESTIC ADMISSIONS
Phone: +1-(603) 862-1360
Fax: +1-(603) 862-0077
Financial aid: +1-(603) 862-3600
E-mail: [SEND E-MAIL](#)

INTERNATIONAL ADMISSIONS
Phone: N/A
Fax: N/A
Financial aid: N/A
E-mail: N/A

[VISIT WEBSITE](#)

Application Deadlines
This college accepts the Common Application. Your school may submit transcripts and recommendations electronically.
Early Action - Nov 15
Regular Decision - Feb 1
Please verify deadlines directly with college before applying.

General Information
School Type: Public
Enrollment: 12,804
Religious Affiliation: Nondenominational
Campus Surroundings: Small Town
CEEB Code: 3918
ACT Code: 2524

Admissions Office Address
Office of Undergraduate Admissions

GENERAL INFO ADMISSIONS FINANCIAL AID MAJORS AND DEGREES STUDENT LIFE

COLLEGES I'M THINKING ABOUT (Parents)

Colleges your student is thinking about show here.

Colleges you add are indicated by "parent".

home colleges careers about me my planner

search for colleges: Go

MORE SEARCH OPTIONS >>

colleges I'm thinking about

[+ add colleges to this list](#) | [compare me](#)

College	Delivery type	Added By	My Interest	Application Deadlines†				Actions		
				Early Decision	Early Action	Priority	Regular Decision	Manage Communication	Graph	WWW
U of Akron		student	N/A	-	-	3/1	-			
U of MA Amherst		student	N/A	-	11/1	-	1/15			
Plymouth State Univ		parent	N/A	-	-	-	4/1			

†College information is provided by the colleges themselves. Costs, dates, policies, and programs are subject to change, so please confirm important facts with college admission personnel.

my colleges

- > [colleges I'm thinking about](#)
- > [colleges I'm applying to](#)
- > [college visits](#)

college research

- > [SuperMatch™ college search](#)
- > [college match](#)
- > [college compare](#)
- > [college lookup](#)
- > [college search](#)
- > [college resources](#)

COLLEGE VISITS (Parents)

College Reps will visit ConVal throughout the year.

Click on College Visits for a schedule.

Your student must sign up themselves in Naviance.

You can view only here.

family connection

[home](#) **colleges** [careers](#) [about me](#) [my planner](#)

search for colleges: [Go](#)
[MORE SEARCH OPTIONS >>](#)

my colleges

- > [colleges I'm thinking about](#)
- > [colleges I'm applying to](#)
- > [college visits](#)

college research

- > [SuperMatch™ college search](#)
- > [college match](#)
- > [college compare](#)
- > [college lookup](#)
- > [college search](#)

college visits

	College	Date	Location
information	Daniel Webster College	9/16/14 9:00 AM	Counseling Office
information	NH Colleges Mini Fair	9/16/14 9:45 AM	Cafeteria
information	NHTI – Concord's Community College	9/16/14 9:45 PM	College Mini Fair in Cafeteria
information	NEACAC College Fair @ SNHU	9/22/14 7:00 PM	SNHU in Manchester, NH
information	Mount Holyoke College	9/24/14 10:30 AM	Counseling Office
information	Hartwick College	9/25/14 10:00 AM	Counseling Office
information	Hofstra University	9/29/14 10:00 AM	Counseling Office
information	University of Vermont	10/6/14 12:00 PM	Counseling Office
information	Saint Anselm College	10/8/14 10:00 AM	Counseling office
information	University of Massachusetts, Amherst	10/16/14 10:30 AM	Counseling Office
information	University of Maine at Farmington	10/20/14 1:30 PM	Counseling Office
information	University of Southern Maine	10/21/14 8:30 AM	Counseling Office
information	Lasell College	11/7/14 1:00 PM	Counseling Office

COLLEGES I'M APPLYING TO (Parent)

This is VIEW ONLY.

Common App Indicator

Students MUST update the application status. This is IMPORTANT.

Document status is listed here and is updated regularly.

Teacher Recommendations are requested and monitored here.

[home](#) **colleges** [careers](#) [about me](#) [my planner](#)

search for colleges:
 [Go](#)
[MORE SEARCH OPTIONS >>](#)

colleges I'm applying to
[+ add to this list](#) | [compare me](#)

my colleges
[colleges I'm thinking about](#)
[colleges I'm applying to](#)
[college visits](#)

college research
[SuperMatch™ college search](#)
[college match](#)
[college compare](#)
[college lookup](#)
[college search](#)
[college resources](#)
[college maps](#)
[enrichment programs](#)

scholarships & money
[scholarship match](#)
[scholarship list](#)
[scholarship](#)

College	Type	Applying via Common App?	Submissions	Deadline†	Transcript	Office Status	My App.	Results	Edit	Manage Communication	Graph	WWW
<input type="checkbox"/> Mount Holyoke Coll	RD	Yes (CA Exclusive)		1/15/15	no request	Pending	have you applied?	Unknown				
<input type="checkbox"/> U of New Hampshire	RD	Unknown		2/1/15	no request	Pending	have you applied?	Unknown				

[Delete Application](#)

College that I am attending
(no college selected) [Update](#)

Teacher Recommendations
[add/cancel requests](#)

Teacher	Status	Your Note
Polly Esther	In progress	Hello. Would you write a letter for me? Thank you.
Liz Lawrence	In progress	Hi Mrs. Lawrence. Would you please write a letter of recommendation for me? Thank you. Love Patty

THINGS TO REMEMBER (Students)

- + Naviance will link to Common App accounts.
- + Students who apply on paper or through the college's website must update the application status manually in Naviance.
- + Transcripts must be requested in writing in the counseling office using the TRANSCRIPT REQUEST FORM.
- + You must log in to Naviance regularly to update your application information and check for communication from your counselor, teachers, or colleges.

COMMON APP SCHOOLS (Student)

After you choose the schools you are applying to, you must select the Recommenders and FERPA link.

The screenshot shows the Common App Schools interface for a student. The top navigation bar includes links for Dashboard, My Colleges, Common App, and College Search. The left sidebar, titled 'University of New Hampshire', contains a list of application steps: 'Questions', 'Recommenders and FERPA' (highlighted with an orange arrow), and 'Review and Submit - Common App'. The main content area is divided into several sections: 'Contact Info' with phone, fax, and email details; 'Application Deadlines' for Fall 2015 and Spring 2015; 'Required' section with application fees and test policy; and a right sidebar with links to 'Instructions & Help Center', 'Access to Writing Supplement', 'School Questions', 'Current College', and 'What can schools see?'. Each section includes a '[more]' link with a right-pointing arrow.

University of New Hampshire

Application
(0 of 3 Completed)

- ☐ Questions
- ☐ Recommenders and FERPA
- ☐ Review and Submit - Common App

Contact Info

Phone: (603) 862-1360
Fax: 603-862-0077
Email: admissions@unh.edu
[View College Website](#)

Application Deadlines

Fall 2015	Spring 2015
First Year Early Action - 11/15/2014 Regular Decision - 02/01/2015	First Year Regular Decision - 10/15/2014

Required

Application Fees :
First Year Domestic/In State Fee- \$50
First Year International/Out of State Fee- \$65

First-Year Test Policy:
[Always Required](#)

Instructions & Help Center ➔

Access to Writing Supplement
In order to gain access or see the writing supplement (if offered) you must first complete all t ... [+]
[\[more\]](#) ➔

School Questions
These questions are all school specific and picked by the the admissions office to appear on this p ... [+]
[\[more\]](#) ➔

Current College
Your active college page displays the informa ... [+]
[\[more\]](#) ➔

What can schools see?
A school cannot view any other schools on your My Colleges list and does not receive any informatio ... [+]
[\[more\]](#) ➔

COMMON APP SCHOOLS (Student)

You must complete this for every school so that we may send your transcripts and recommendations.

This clearly explains that we cannot upload documents via Common App directly; school transcripts and recommendations must be requested and loaded through Naviance.

University of New Hampshire

Application
(0 of 3 Completed)

☐ Questions

☒ Recommenders and FERPA

☐ Review and Submit - Common App

Manage Recommenders
Note: All dates are Eastern Time

• FERPA Release Authorization

You must complete the release authorization process, which will allow transcripts and recommendations to be submitted on your behalf through Naviance eDocs. [release authorization](#)

• Counselor

Your school is using Naviance eDocs for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific to your school regarding these documents. If your counselor wishes to submit forms via mail, you can download printable forms that can be completed on paper and mailed to each institution to which you apply.

Offline Forms

- [School Report](#)
- [Optional Report](#)
- [Mid Year Report](#)
- [Final Report](#)

✓ Teacher

Your school is using Naviance eDocs for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific to your school regarding these documents. Once your teacher(s) wish to submit forms via mail, you can download printable forms that can be completed on paper and mailed to each institution to which you apply. [offline form](#)

Required: 0 Allowed: 3

Instructions & Help Center ➔

Recommender Information does not change

Once a recommender has been added and invited, the name and title you entered cannot be changed ... [+]
[more] ➔

Resend a Recommender Invite

From the "Assign Recommender" page, click on the link "Manage Recommender". The page with the li ... [+]
[more] ➔

FERPA Waiver

All applicants complete the FERPA waiver from within their Common App accounts by clicking the A ... [+]
[more] ➔

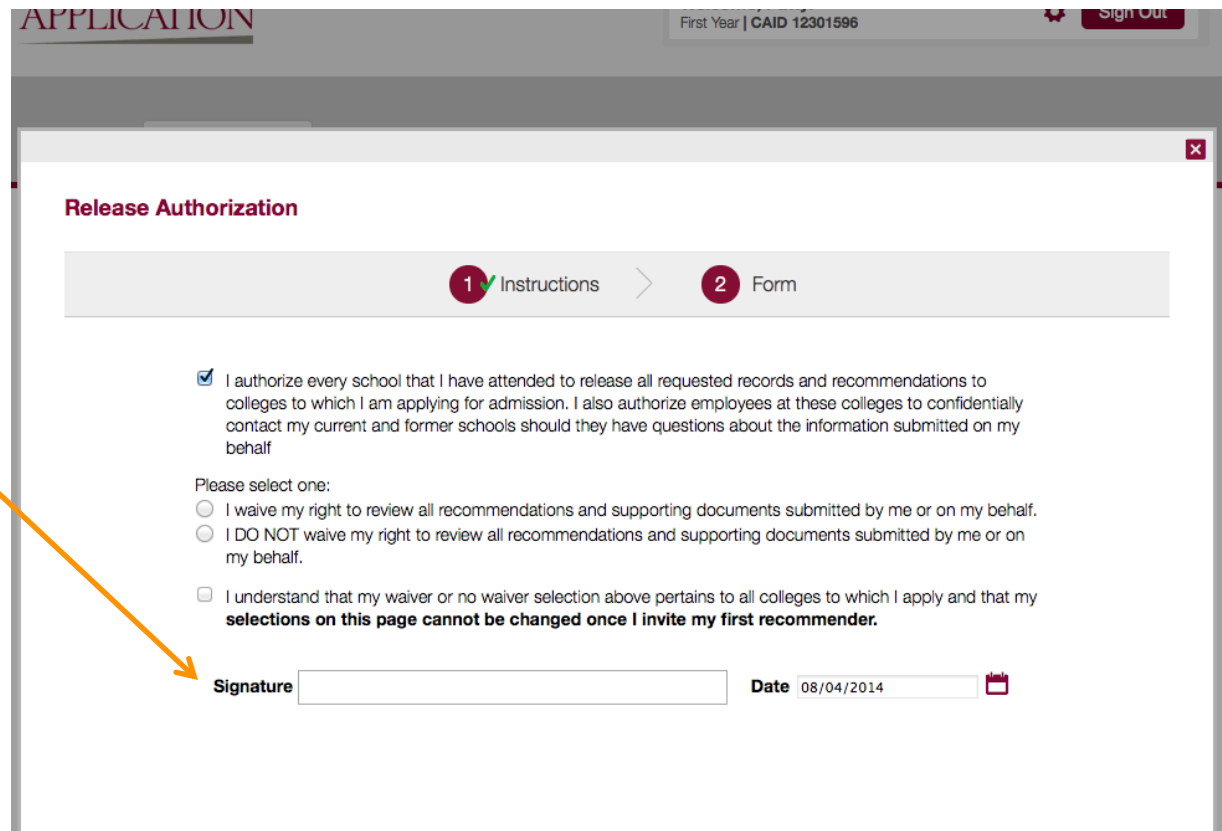
Adding and assigning recommenders for Naviance schools

If your school uses Naviance, you will not be able to assign Counselor or Teacher recommendation ... [+]
[more] ➔

Don't forget to assign

COMMON APP SCHOOLS (Student)

You MUST complete this Release for each school.



The screenshot shows the 'Release Authorization' form in the Common App interface. At the top, it says 'APPLICATION' and 'First Year | CAID 12301596'. There is a 'Sign Out' button in the top right. The form has a progress bar with two steps: '1 Instructions' (marked with a green checkmark) and '2 Form'. The main content area contains a checkbox that is checked, with the text: 'I authorize every school that I have attended to release all requested records and recommendations to colleges to which I am applying for admission. I also authorize employees at these colleges to confidentially contact my current and former schools should they have questions about the information submitted on my behalf'. Below this, it says 'Please select one:' followed by three radio button options. The first two options are 'I waive my right to review all recommendations and supporting documents submitted by me or on my behalf.' and 'I DO NOT waive my right to review all recommendations and supporting documents submitted by me or on my behalf.'. The third option is 'I understand that my waiver or no waiver selection above pertains to all colleges to which I apply and that my selections on this page cannot be changed once I invite my first recommender.' and is currently unselected. At the bottom, there are fields for 'Signature' and 'Date' (08/04/2014). An orange arrow points from the text box on the left to the 'Signature' field.

APPLICATION First Year | CAID 12301596 Sign Out

Release Authorization

1 Instructions > 2 Form

☒ I authorize every school that I have attended to release all requested records and recommendations to colleges to which I am applying for admission. I also authorize employees at these colleges to confidentially contact my current and former schools should they have questions about the information submitted on my behalf

Please select one:

☐ I waive my right to review all recommendations and supporting documents submitted by me or on my behalf.

☐ I DO NOT waive my right to review all recommendations and supporting documents submitted by me or on my behalf.

☐ I understand that my waiver or no waiver selection above pertains to all colleges to which I apply and that my selections on this page cannot be changed once I invite my first recommender.

Signature _____ Date 08/04/2014

COMMON APP SCHOOLS (Student)

Any NON CONVAL recommendations that you need can be requested through this portal.

This would be for employers, clergy, community members, or coaches not working for ConVal.

University of New Hampshire

Application
(1 of 3 Completed)

- ☐ Questions
- ☒ **Recommenders and FERPA**
- ☐ Review and Submit - Common App

[Manage Recommenders](#)
Note: All dates are Eastern Time

✓ **FERPA Release Authorization**
I have authorized release of all requested records covered under the FERPA act and have waived my right to access. [show details](#)

● **Counselor**
Your school is using Naviance eDocs for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific to your school regarding these documents. If your counselor wishes to submit forms via mail, you can download printable forms that can be completed on paper and mailed to each institution to which you apply.

Offline Forms

- [School Report](#)
- [Optional Report](#)
- [Mid Year Report](#)
- [Final Report](#)

✓ **Teacher**
Your school is using Naviance eDocs for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific to your school regarding these documents. Once your teachers submit their recommendations online you will see the status below. If your teacher(s) wish to submit forms via mail, you can download printable forms that can be

Instructions & Help Center

Recommender Information does not change
Once a recommender has been added and invited, the name and title you entered cannot be changed ... [+]
[\[more\]](#)

Resend a Recommender Invite
From the "Assign Recommender" page, click on the link "Manage Recommender". The page with the li ... [+]
[\[more\]](#)

FERPA Waiver
All applicants complete the FERPA waiver from within their Common App accounts by clicking the A ... [+]
[\[more\]](#)

Adding and assigning