

2020-2021 Chromebook/Material Collection

▲ **ALL Chromebooks and chargers must be returned at the end of the school year.** ▲

Seniors:

- Collection of senior Chromebooks and chargers will begin on Friday, 6/4. Collection will continue through Tuesday, 6/8 (last day of finals for seniors).
- Seniors are encouraged to return their Chromebooks, chargers, hotspots, and library/English materials as soon as they are done with them in the library.
- Remote seniors can return their items at the cap and gown distribution on Monday, 6/7, at 10:45 am on the front apron. If remote seniors have finals on Tuesday or Wednesday they may return their items to the front office window after they complete their finals.
- The names of any seniors who do not return their materials by Tuesday, 6/8, will be shared with administration and those in charge of graduation.

Underclassmen:

- Collection of underclassmen Chromebooks take place on Wednesday, 6/16 and Thursday, 6/17. (Students taking makeup exams will be able to return their Chromebooks on Friday, 6/18.)
- When a student is done with their last final, they will be asked to leave their device and any owed materials (charger, hotspot, library materials, etc.) in their classroom. The LITS team will then collect and inventory returned materials.
- If a student is done with their Chromebook/materials before Wednesday, 6/16, they may return items to the library.
- Students who **are enrolled** in Summer Academy through ConVal **MUST** return their device at the end of the school year so it can be maintained and updated. A device will be reissued at the start of Summer Academy.
- Students who **are not enrolled** in Summer Academy but need their devices over the summer for academic reasons **MUST** return their device at the end of the school year so it can be maintained and updated. A device may be reissued.
- **All students requiring a Chromebook for the summer must fill out a [Summer Chromebook Agreement](#)** which requires counseling, LITS, and administrator approval. It must be returned by the start of the new school year.
- Any remaining Chromebooks and materials may be returned to the school on Monday, June 21 and Tuesday, June 22 during regular school hours.
- If you need to arrange the return of materials outside of the scheduled collection dates and times please contact Steve Bartsch at sbartsch@conval.edu.