Accessing your Parent Portal Account

PowerSchool Help

What is the Parent Portal?

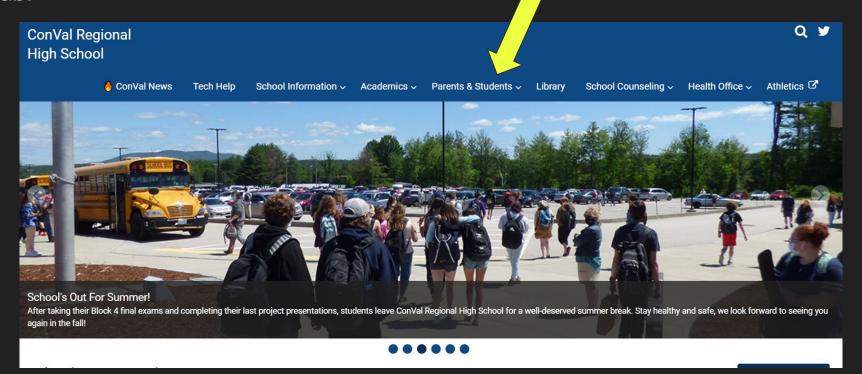
ConVal School District uses PowerSchool as its Student Information System.

It is where teachers record students' grades and attendance.

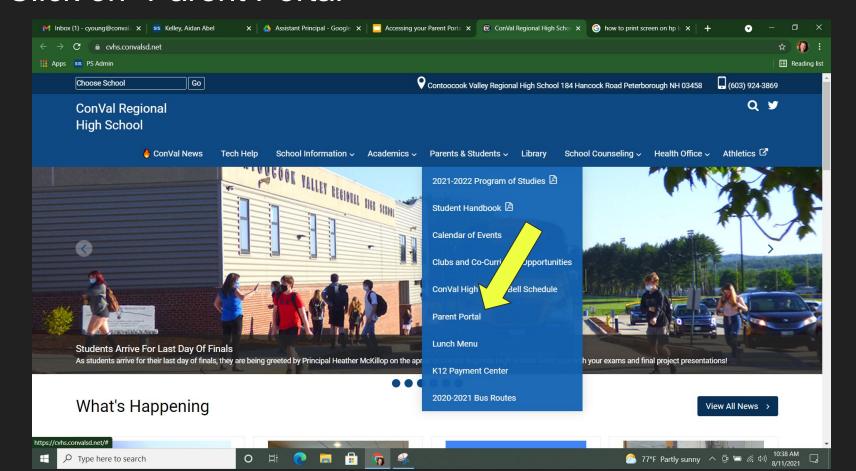
The Parent Portal allows parents to see these for each of their child's classes.

Where to find it:

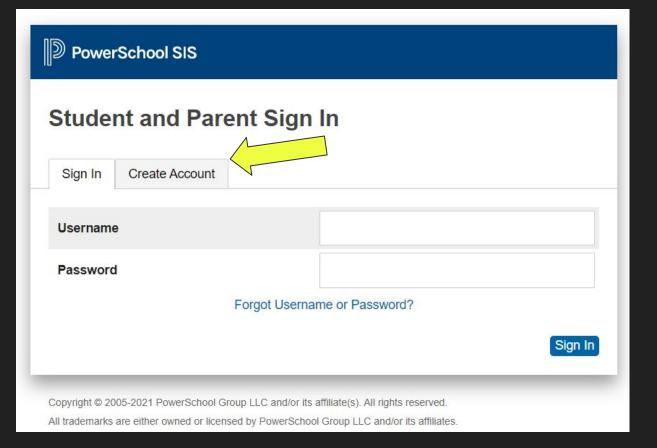
Go to the school website (<u>cvhs.convalsd.net</u>) and choose the Parents & Students tab.



Click on "Parent Portal"

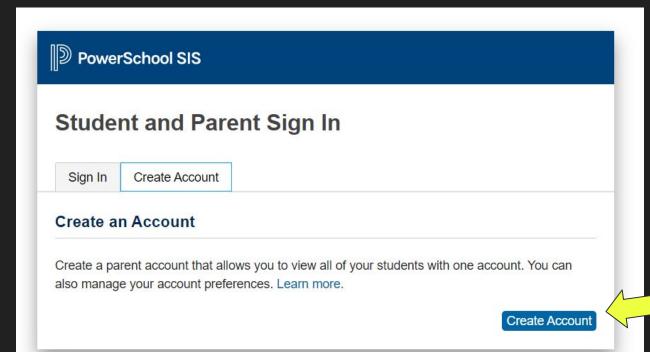


This window will pop up



If you have never used PowerSchool before, you will need to Create an Account

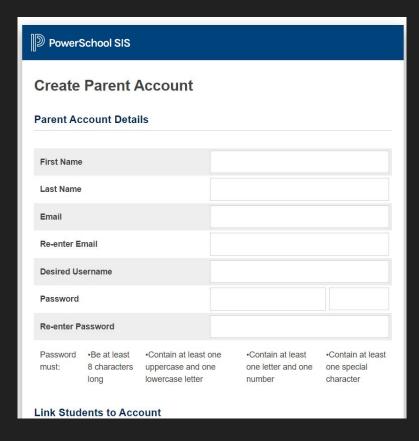
Click on "Create Account"



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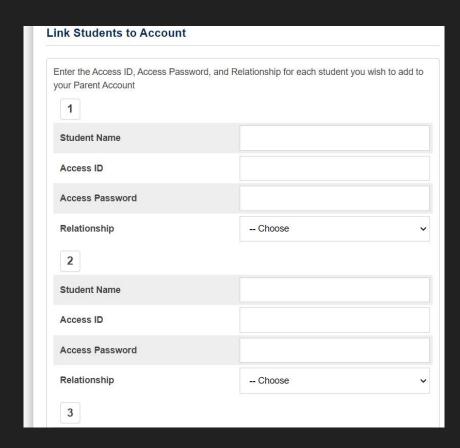
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Fill in the Parent Account Details



Enter **your** information in these fields, not your student's.

Fill in the student information for each child



See next slides for information about Access ID and Access Password

For Relationship, choose your relationship to the student.

Access ID & Access Password

If you know your student's school email and password:

Access ID is their email password

Access password is the first part of their email address

Example: A student named *Just Pretend* has the email <u>prete253st@cvsd.me</u> and their email password is Jp654321.

Access ID = Jp654321

Access password = prete253st

Access ID & Access Password

If you DON't know your student's school email and password:

Email our Director of School
Counseling, Terri Drogue, and she
will reply to you with your student's
Access information

Terri Drogue

tdroque@conval.edu

After you create your account...

PowerSchool Account Email Verification



psadmin@conval.edu via email-od.com

to '

Your PowerSchool account is pending verification.

To verify, click the link to sign in to your PowerSchool account within 24 hours of receiving this message:

https://conval.powerschool.com:443/public/home.html?tkn=dUY4LWx5TEBeRnUpfXRwZVoxTEJpeXAge3t5JH.

If the link does not work, copy and paste the link into a new browser window.

Note: Replies to this message are not monitored or answered.

Sent on behalf of psadmin@conval.edu

PowerSchool will email you a link to verify your email address.

- → It may take a few minutes!
- → If you still don't see it, check your SPAM folder.

Click on that link. You will be returned to the login page.

Use your new account username and password to sign in

Your student's schedule will display.

Once classes start, you can use this page to check your student's grades, missing assignments, and attendance.

If you ever have any concerns or questions, please reach out to your student's teacher(s) and they will be happy to help.